

## Florence County Adult Education Orientation Options

**All students must complete orientation prior to beginning instruction.** We provide orientation hoping to achieve the following outcomes:

- Build Understandings about Adult Education Community
- Build Capability to Succeed in Adult Education
- Build a Sense of Community
- Increase Self-directedness

Orientation includes the following agenda items:

1. Welcome and Introductions
2. Getting to Know You
3. Getting Started with Florence County Adult Education
4. Getting to Where You Want to Be
5. Closure

You must choose one of the following ways to participate in orientation:

1. Online
2. In-person

Please read below for information regarding each.



### **Accessing Online Orientation**

Online orientation is delivered through Google Classroom. In order to have access to Google Classroom, you must have a gmail account. You can use a computer or a phone for online orientation. Use the following code to access the Google Classroom for orientation: **363ij77**

The online version of orientation asks you to complete a total of eight (8) Google Forms. You have to identify yourself for five of these using your gmail account. When you click on each form-link, the form will open using the internet. After you complete each form, you will have to return to the Google classroom icon app on your phone to continue the orientation process.

### *Computer Access*

If using a computer, you can access the **Google Classroom** through your Google options available



in the upper right hand area of the screen. Look for this icon:

If you have never accessed a Google Classroom before, you may need to click on the down arrow labeled "more" in order to see the Google Classroom icon.

### *Phone Access*

Online orientation can be done on a phone if you have uploaded the Google Classroom app on your phone.



### **Scheduling In-Person Orientation**

In order to complete orientation in-person, please schedule your orientation date and time. Call us using one of the following numbers, depending on location

- For Florence: 843-664-8152
- For Lake City: 843-374-5517 x11111 or x11110