

Policies and Procedures for Mr. Mays' Language Arts

Mr. Connor Mays
School Phone: (843) 664-8467
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Room 308 - Planning: 6th Period

Units of Instruction

We will use the 7th grade English South Carolina College- and Career- Ready Standards. Please see my webpage and Google Classroom for upcoming assignments and classroom updates.

Procedures

Face to Face

Coming into class – Students should arrive to class before the bell, sit in their assigned desk, take out materials needed for class, and begin working on the Falcon Focus question for the day. Once they are in the class, they **cannot leave without a pass**. If students finish bellwork early, they should read their library book or study for the next quiz/test. Students are to remain in their seats at all times, unless otherwise directed. It is essential that students go straight to their desk and do not leave their desk without permission due to school rules and procedures in regards to social distancing.

Virtual Academy

Virtual students are required to be logged into Google Classroom and signed into the Google Meet by their scheduled class time. Students will be marked tardy just as if they were late to in-person class. The Google Meet sessions will be treated exactly as regular in-class sessions. Students will be held to the same standards as if they were on our school campus. This includes but is not limited to: dress code, cell phone policies, interrupting class, leaving class (Google Meet), etc..

Bellwork –When students come in they will find their bellwork on the board. Bellwork/Falcon Focus will be graded at the end of each week. Students who are absent, will miss that day's Falcon Focus but will not be penalized for the days they are absent. This is an easy classwork grade, BUT this grade can hurt you if you do not take it seriously!

Homework – Due to the A/B Cohort schedule most follow up work will be assigned for students to complete during their at home workdays.

Restroom –

Face to Face

To use the restroom during class, students will fill out the Sign-Out sheet. They will take and wear the bathroom pass to the bathroom and then return as quickly as possible. They may only go to the bathroom and back. When students return to class, they should enter quietly, hang up the pass, and return to their work.

Virtual Academy

Due to the extended transition periods virtual students should use the restroom during the ten minutes between classes.

Grooming – Students should not groom themselves during class. Makeup, brushes, picks, hair sponges, etc. will be confiscated if they are being used in class.

Leaving class – The bell does not dismiss the students. Students should work until the teacher instructs them to pack up, and students are to remain in their seats until their area is clean, and the teacher tells them that they may leave.

Getting help from the teacher

Face to Face

During class, students should raise their hand to get one-on-one help from me. I am also available, unless otherwise noted, in the mornings at 7:45 am and afternoons (by appointment) or during my planning.

Virtual

I will allow time for questions the first few minutes and the last few minutes of our Google Meet class. During the Google Meet students should ask questions in the Chat Box. These Google Meet sessions will be recorded, so students should always use language appropriate for school and their questions should be related to the content and directed toward the teacher. I ask that students stay muted during the Google Meet unless called upon. This will help prevent sound and technology issues.

Absences – If a student is absent, it is his/her responsibility to come to me and get their make-up work. All work will be posted in Google Classroom.

Missing Work – Students will be given time every Friday to ensure all assignments for the week are turned in. This is not the time to complete assignments, but rather a time to make sure all of the week's assignments are turned in.

Being prepared – Students are expected to come to class prepared every day. Students should have paper, 2 pencils/pens, their agenda, their ID, and an AR book at all times. Students should also have index cards and earbuds available for use.

Classroom Rules

1. Respect each other, yourselves, and the school. This includes everything from raising your hand during a class discussion to treating everyone with courtesy.
2. Follow directions. This encompasses everything from being quiet during a test to picking up paper off the floor.
3. No food or drinks inside the classroom. (Students may bring clear bottles of water.)
4. Stay in your seat.
5. Listen when someone is speaking.
6. Follow all school and district rules.
7. Do your best!!!

Rewards

- Verbal Praise
- Notes and Calls home

Consequences

- Verbal warning
- Student conference with teacher
- Parent contact
- Referral to administration

*Any child that is behaving in a manner that is extreme or out of control will be sent to the office immediately.

*All Code of Conduct rules must be followed.

Grading Policy

Florence 1 School's Middle School Grading Policy is as follows;

- The quarter is calculated:
Formative (45%)

Summative (55%)

- The semester is calculated:
Quarter 1 (50%)
Quarter 2 (50%)
- The final grade is calculated:
Semester 1 (45%)
Semester 2 (45%)
Final Exam (10%)

There is no midterm exam.

Parents are encouraged to see the front office for their PowerSchool username and password. This will allow parents and students to check their grades and absences regularly from home. There is also an APP available for download. The school code is MSRX.

★★★As your teacher, I reserve the right to change and amend these rules, policies, and procedures throughout the year.

I am looking forward to working with all of you this school year!

Cut Here

I have read and understand the Syllabus for this course. I understand that these rules and procedures may change throughout the school year due to changes made by school, district, and state officials.

Parent Signature:

Student Signature:
