

Briggs Elementary School
2021-2022

The Mission of Florence One Schools is to
Educate! Prepare! Inspire!



Welcome to

BRIGGS ELEMENTARY
SCHOOL

ESTABLISHED IN 1953-A TRADITION OF EXCELLENCE CONTINUES



Our amazing faculty and staff would like to welcome you to Briggs. We want you to know that you are a valuable part of our school. We encourage your questions, comments and suggestions regarding improvement. We need your support as we strive to provide the best possible learning environment for our children and work to meet our WILDLY IMPORTANT GOALS! The following information is very important. Please read it now and keep it for future reference. We invite you to contact us if you have questions or concerns.

This agenda belongs to: _____

PARENT INFORMATION

It is imperative that we have current parent contact information on file for every student at all times. Should your phone # change, please contact Mrs. Orgbon via phone or email at eorgbon@fsd1.org.

SCHOOL HOURS

School hours are from 7:45 AM until 2:15 PM each day. Adult supervision will be provided from 7:00AM until 2:30PM. Please be sure your child arrives no earlier than 7:00 AM and has a ride home by 2:30 PM. Students are tardy for school at 7:45 AM. If your student is tardy, you must park, walk them in and sign in on the computer in the main office. Briggs must follow the FSD1 Board Policy for students that are tardy. Please see the FSD1 website for a copy of this policy.

ATTENDANCE

All students are expected to be at school on time each day unless they are ill or a family emergency arises. Please remember that a written note to the teacher explaining each absence is required upon returning to school. If you have questions about your child's attendance or about our attendance policies, please contact our attendance clerk.

FOLLOW US

Getting information to parents quickly is very important to us. We have several ways we deliver updates. Please help us reach you through one of the delivery systems.

Blackboard Emails

You will receive our Bulldog Bulletin each week via email. Please make sure we have a current email address on file at all times.

Facebook

Please “like” our page. Search for Briggs Elementary and chose the one with the mascot for the profile picture.

Twitter

Follow us on Twitter @briggselem

FSD1 App

In the app store search for “Florence Public School District One.” Once you download the app, go to “Settings” and “Follow Schools” Here you will see a list of FSD1 schools. Select Briggs.

STUDENT PLANNERS/COMMUNICATION

Parents play an important role in our educational team. Please sign your child’s planner each night (no initials please) so you can stay informed!

The best method of communication with teachers is the planner or email. If a faculty or staff member does not reply to a question or concern within a 24 hour period, please contact Mrs. Newton.

KEEPING INFORMED

Please visit our website often at www.fsd1.org/briggs. Each teacher has a webpage with important information. Here you will find links to Florence One School’s Website. Go to I am.... A Parent for resources. ~ **Communication Folders** will go home each Monday. Please review the information, sign where indicated, and return the folder on Tuesday.

STUDENT PERFORMANCE AND EVALUATION

PowerSchool is our data warehouse for student grades, attendance, lunch account information, and much more! Be sure to download the PowerSchool App. If you are new to the PowerSchool App, please email Mrs. Edith Orgbon at eorgon@fsd1.org for account information.

PARENT -TEACHER CONFERENCES - Communication between parents and teachers is an essential part of the educational program at Briggs. We want to do everything possible to promote positive interaction between parents and teachers. You will be contacted if your child's teacher feels the need to share a concern, ask a question, or to give you some good news. If you want to ask a question, share a concern, or give us some good news, we hope you will feel free to call - our number is 843*664*8169.

BULLYING

Bullying in any form will not be permitted. The definition of bullying is any behavior that makes another person unhappy, uncomfortable, fearful, or any other negative emotion. Bullying offenses will result in an immediate office referral.

TRANSPORTATION

Students at Briggs fall into one of the four categories below:

Bus Rider/Car Rider/Walker/Biker (day care vans are considered buses). If you arrive or leave Briggs in a CAR, you must come through the car line. If waiting in the car line is a problem, please feel free to come between 2:25PM and 2:30PM when the car line moves quickly. There will be NO exceptions to this policy.

There will be one car line located at the front of the building. All traffic on Congaree Drive moves from south to north (from Wisteria toward Cherokee Road) in the front of the building in the mornings and afternoons. Children are to be let out and picked up ANYWHERE between the covered walkway and the main entrance during the designated times when adult supervision is provided.

Students in grades 1st-6th may open/close car doors. Students in Kindergarten who need assistance will have car doors opened by staff members. Please **turn on your flashers** if your child needs assistance in the car line. Children must exit and enter cars on the passenger side only.

Cars may not be double parked or left unattended in unauthorized areas. Parents who need to enter the building should park on Briggs Avenue. Children are not to pass between parked cars or to cross a street to get to a parked car. When loading and unloading children, we are interested in safety - not speed! It is thoughtless, irresponsible, and possibly deadly to disregard the safety of others in order to save a few seconds. Everyone's cooperation is needed. The carline allows us to load 10 cars at once. Your patience is greatly appreciated. After the first few weeks of school, our car line will flow smoothly. Safety is our top priority.

TRANSPORTATION CHANGES

Please make every effort to make arrangements for transportation before your child comes to school. Students should know how they are going to get home each day. We realize that emergencies do arise and changes sometimes need to be made. If it is necessary to make such changes, please call the school office before 1:30PM.

READING RENAISSANCE

The Reading Renaissance Program at Briggs is an important element of our education process. It is designed to promote the development of independent readers. An integral part of Reading Renaissance is the role parents play in encouraging students to read at home. Students are expected to read 30 minutes each night and log the page numbers and book title in the planner.

EDUCATIONAL FIELD TRIPS

Properly supervised and planned educational field trips are an integral part of our instructional program. We expect students to represent our school in a positive manner. All school rules apply while students are on a trip. Behavior problems on any trip can result in students not being allowed to participate in other trips and/or having parents contacted to go and pick up the students. Students who receive an administrative hearing will not be allowed to participate in overnight field trips. A signed permission form from a parent/guardian is required for all field trips. Parents

wishing to attend a field trip must have an approved SLED check on file with the school prior to departure.

INSTRUCTIONAL MATERIALS

If you are unable to purchase the needed supplies (see the supply list provided at registration), please contact our guidance counselor at angela.branton@fsd1.org.

LOST AND FOUND

Items found at school are turned in to the office and then placed in our lost and found box in the cafeteria. Students who have lost an item should check on the stage. We strongly encourage parents to write children's names on all lunch boxes, notebooks, coats, jackets, etc. Lost items that are not claimed in a reasonable period of time are donated to local charities.

HOMEWORK

Teachers will assign homework if and when they believe it is needed to provide additional practice, reinforcement, and/or enrichment. Students are responsible for writing down homework assignments, completing assignments neatly and accurately, and for returning them in a timely manner.

AFTER SCHOOL ACTIVITIES

Transportation needs to be arranged in advance for students staying for after school activities. Students who are not picked up on time may forfeit participating in the next after school activity.

EARLY SIGN-OUT

Classrooms will not be interrupted after 1:30 to ask students to come to the office for early sign-out. If your child has an appointment, send a note to the teacher for your child to be in the office at the time you specify. Early sign-outs will be announced at 2:10 during afternoon announcements.

SCHOOL BREAKFAST AND LUNCH

Please send your check or cash to your child's teacher or pay on-line at <https://www.studentquickpay.com/f1s/>. If writing a check, please make it out to Briggs Elementary School.

ILLNESS AT SCHOOL

If your child becomes ill or gets injured at school, we will contact you. It is imperative that we have current telephone numbers available for such emergencies. We cannot keep seriously ill or contagious students at school. A child who has a fever must be picked up by a parent.

MEDICATION

Briggs Elementary School staff is prohibited from providing or administering any medication, including aspirin, to any student. Medication that is prescribed three times a day can be given at home before school, after school, and at bedtime and does not need to be brought to school. If medication MUST be given at school, it must be personally delivered by the parent and accompanied by a written authorization from a doctor that includes the name of the medication and the instructions for its administration (time and dosage). The medication must be in the original prescription bottle with the original label. Forms for this purpose are available in the health room.

INCLEMENT WEATHER

When severe weather creates hazardous conditions, the regular school schedule may be suspended to ensure students' safety. A message will be sent from Blackboard (previously Parent Link). It's very important we have parents' current contact information on file at all times.

VISITING

If you would like to visit a classroom, please contact the teacher in advance. Should you need to speak or conference with a teacher, we ask that you set an appointment during a time when students are not present.

WITHDRAWAL OF STUDENTS

If you are moving and are withdrawing a child from Briggs, please notify us as soon as possible. We need at least three days to complete the required paperwork that will assist you as you enroll at your new school.

BRIGGS ASSOCIATION OF PARENTS AND TEACHERS (APT)

All parents are invited and encouraged to become members of the APT. The Briggs APT is an auxiliary organization that supports our school in many ways. We are very fortunate to have a large number of interested and active parents who serve our school through a variety of programs. APT volunteers are needed as room parents, volunteer readers, computer assistants, chaperones, spruce up committees, etc. If you are interested, please fill out a membership application available during orientation.



We believe Briggs is the best elementary school! We are a family and encourage you to share our success in your conversations in the community. We have many exciting things planned this school year and look forward to working with you. Should you have any questions or concerns, please contact us at 843*664*8169.

Please sign indicating you have read the student and parent handbook.

Signature: _____

Should you need to change the contact information you provided at registration, please do so in the area below and ask your student to bring his/her agenda to the main office:

Name:	Information to be removed:	Information to be added:	Date changed in PowerSchool (office use only):

Briggs is an official Leader in Me School!

The Leader in Me is aligned with best-in-class content and concepts practiced by global education thought leaders. It provides a logical, sequential and balanced process to help schools proactively design the culture that reflects their vision of the ideal school.

Content from The 7 Habits of Highly Effective People is a key component of the overall The Leader in Me process. The 7 Habits is a synthesis of universal, timeless principles of personal and interpersonal effectiveness, such as responsibility, vision, integrity, teamwork, collaboration and renewal, which are secular in nature and common to all people and cultures.

The 7 Habits® Tree

