



Florence 1
Schools
Students first

Criteria for applying for an appeal: If you are passing your subjects but have lost credit due to absences you may ask that your loss of credit be reviewed at the end of the each semester IF your absences are due to extreme hardship or extenuating circumstances. **PLEASE NOTE: In order to appeal, you must NOT have excessive absences; NOT have any non-medical absences after you have been notified of your loss of credit; NOT have cut class or left school grounds without permission; and have made every effort possible to regain your credit prior to appeal.**

Part One-- To be completed by student or parent:

Student's Name _____ Date of Birth _____

School _____ Grade _____

Course(s) appealing _____

Parents Name _____ Home Telephone _____

Address _____

Please attach a letter explaining your circumstances and why an exception to the attendance policy of FSD1 should be made.

Parent's Signature _____ Date _____

Part Two-- To be completed at the school:

Please attach copies of attendance history, grades, and discipline.

Date of Letter notifying of loss of credit _____

Principal's recommendation and comments:

Principal's Signature: _____ Date _____

Part Three-- To be completed at district office

Courses Approved:

Courses Denied and Reason(s):